

ASPIRATION

GROWTH

COURAGE

RESPECT

DEPARTMENT OF  
EDUCATION  
*learners first*

# GLEN DHU PRIMARY SCHOOL PARENT INFORMATION BOOKLET

## GLEN DHU PRIMARY SCHOOL HISTORY

**Glen Dhu Primary School** was built in 1894 and was officially opened on the 7th June, 1895. The name “Glen Dhu” means “DARK HOLLOW”.

The original building included a bell tower - 9 metres high. The tower was removed in 1926. Pictures and plans of this era are depicted in the main corridor and in the vicinity of the main office.

The first enrolment began with 300 children reaching a peak of 1,054 in 1957. Urban development outside of the city area caused a population shift. Present enrolment is 385 students.

The School Library is today situated in the original building that was upgraded in 1984 under the guidance of the National Trust. A major renovation of the primary classrooms and the administration area was completed in 2008.

Our Early Childhood classrooms (K-2), toilets and the hall were renovated in 2010/2011 and a new performing arts area was built. Most recently 2 new classrooms were opened in 2016. Our classroom facilities are now appropriate for 21<sup>st</sup> century learning and we have a welcoming reception area.

Glen Dhu Primary has outstanding outdoor facilities. The grounds are graced by some majestic large European trees which add beauty as well as shade. We are proud of Glen Dhu Primary's long history and in 2015 we celebrated our 120th birthday. There are many Tasmanians who value the years they spent at Glen Dhu Primary.





Dear Parents and Carers,

It is my pleasure to welcome you to Glen Dhu Primary School!

At Glen Dhu our vision is to develop successful, responsible, resilient and respectful learners. Our school has an enviable reputation in the community for its focus on providing a quality teaching and learning program for all our students. At Glen Dhu learning is personalised and there is a strong commitment for individuals to reach their potential. We have high expectations for learning, behaviour and the wearing of our uniform.

Our school also believes in providing opportunities for students in the area of Sport and the Arts. The Health and Physical Education program offers a wide variety of experiences with a strong emphasis on physical fitness and the development of a variety of skills. We teach students the importance of having an active, well balanced and healthy lifestyle.

The Arts program aims to help students develop understanding and appreciation of music, dance, drama and performing. There is an emphasis on participation in instrumental and vocal activities as well as opportunities to perform.

We have four core values: Respect, Courage, Growth and Aspiration which underpin our supportive, safe environment. These are reflected in the calm, purposeful atmosphere which characterises our school. We believe that building quality relationships among all members of our school community leads to better outcomes for all.

At Glen Dhu we implement and report against the Australian Curriculum. Collaborative planning and common task design ensures consistency and continuity across learning areas. There is a focus on dedicated Literacy and Numeracy teaching blocks each day. Classroom programs include inquiry based learning centered on Science and HASS (Humanities and Social Sciences). Teachers work collaboratively on assessment to ensure consistency against the achievement standards outlined in the Australian Curriculum.

Glen Dhu is a vibrant multicultural community. We currently have families from many different countries.

Parent participation is strongly encouraged as we believe that education is a partnership between home and school. We encourage parents to take an active role in the school.

Here are just a few ways to be involved:

- Assisting in the classroom, school events and on excursions (please ensure you have a Working with Vulnerable People Card)
- Becoming an active member of the Glen Dhu School Association
- Talking with students about their day, attending parent/teacher discussions and communicating regularly with your child's classroom teacher.

Our school looks forward to working with you over the coming years.

Marcus Cramp—Principal



The people you are likely to meet first as you settle into your new school are:

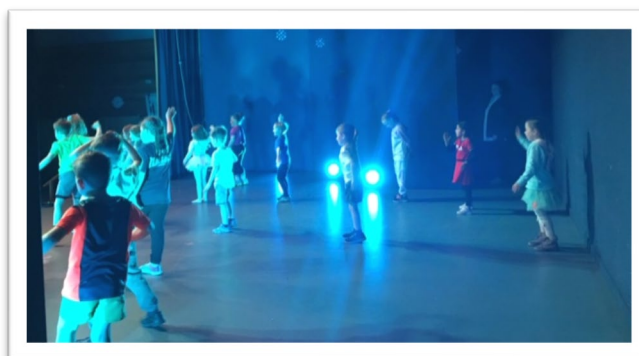
Administrative Staff:	
Principal	Marcus Cramp
Assistant Principal	Mrs Annette Langdon
AST	Ms Alison Winn Mrs Simone Ralph Ms Justine Page
School Business Manager	Ms Colleen Newman
Administrative Clerks	Mrs Marjan Sheppard Mrs Stacey Petersen

### School Association:

This body incorporates the activities of the previous School Council and Parents and Friends. Glen Dhu has a very active parent community which is seen as an integral part of the whole school. All parents are welcome to attend School Association meetings. Meeting dates and times are announced in the newsletter.

The School Association Committee is an elected group of parents and staff. It oversees the management of the School Association and the activities of various committees such as the fundraising group, school uniform, book club and school banking committees. Elections are held in April and all parents are entitled to vote.

The current committee members are:		The current sub-committee members are:	
Andrew Gregg	President	Fundraising	Sharon Miller
Kelly Hills	Vice President	Banking	Kelly Hills
Kate Rymer	Treasurer/Secretary	Bookclub	Tarriel Ryan
Marcus Cramp	Public Officer	School Uniform Shop	Karen Hall
Annette Langdon	Staff Representative	Fundraising	Sharon Miller



## SCHOOL TERM DATES FOR STUDENTS IN 2020

	Students begin	Students finish
Term 1	Wed 5th February	Wed 8th April
Term 2	Mon 27th April	Fri 3rd July
Term 3	Tues 21st July	Fri 25th September
Term 4	Mon 12th October	Thurs 17th December

### Professional Learning Days 2020

Thursday 9th April (Moderation)

Monday 20th July

Friday 30th October

### SCHOOL TIMES : KINDER - GRADE 6

8:30am - First bell

9:00am - Learning time begins

11:00am - Recess

11:20am - Learning time begins

12:40pm - Lunch

1:30pm - Assembly bell

1:35pm - Learning time begins

2:55pm - End of school day

(Kindergarten concludes at 2:45 pm)

As supervision cannot be guaranteed prior to 8:30am children should not be on the school site prior to this time. Students enter classrooms from 8:30am, provided their teacher is present. All children are to leave the school grounds by 3:15pm. Children arriving late or leaving during the school day must be signed in or out at the office by a parent or responsible adult.

## TEACHING AND LEARNING AT GLEN DHU

### Curriculum:

All schools in Tasmania plan and assess using the Australian Curriculum. The curriculum is based on teaching for understanding and clearly places student learning at the heart of all activities. English and Maths skills are fundamental and essential. In addition the Arts, Science, HASS, information communication technology (ICT), health and wellbeing all feature in classroom programs.

Teachers working in collaboration with each other is a feature of our school and we use the expertise of our staff to undertake a range of programs for our students. In addition to the classroom programs, we have a range of flexible programs, physical education, arts and library. Our aim is to provide appropriate learning opportunities for each child to support them to reach their potential.

## Being a Respectful School:

We have high expectations of the behaviour of everyone in our school. Courtesy, good manners and mutual respect should always be evident in any encounter.

At Glen Dhu Primary we expect every adult to model socially acceptable ways of behaving and we encourage our students to develop their own self discipline based on these models. Learning about behaviour is an integral part of school life. Bullying in any form is unacceptable and our students are expected to live up to the high standards we set. However, occasionally inappropriate behaviour may occur in the classroom or the playground. We have a clear, consistent and fair process that is used to support respectful behavior.

## Attendance

We know that every child's day at school is important for their learning. Research confirms a strong link between attendance and student outcomes. While some student absences are unavoidable and understandable due to illness and the like, many are not. At Glen Dhu Primary School attendance is a **"big deal"** and children are expected to be at school every day they can be here.

## Information Communication Technology (ICT)

Our school is proud of the level of ICT resources that are available to support the teaching and learning program. Each classroom has an interactive whiteboard as well as desk top and lap top computers and digital cameras. Student use of ICT is carefully monitored and to ensure safety, we adhere to strict code of conduct. In Grade 5/6 students are able to "Bring Your own Device (BYOD)" to support their learning in the classroom.

In 2020, GDPS will become an accredited eSmart school. This means we are committed to modelling and teaching digital citizenship skills and strategies that support safe, secure, responsible and ethical use of digital technology and the online environment. We believe that in partnership with home, we can prepare our students to manage a range of situations that may occur in a rapidly changing online environment and which keep them safe.

## Camps:

A camp is organised bi-annually for Grade 5 and 6 students. All costs associated with the camp are incorporated into the school levies so there is no additional fee. Unless exceptional circumstances exist, we expect all children to participate in the camp.

## Parent Help:

Parent help is encouraged throughout the school. Classroom teachers will organise this depending on their individual needs of their students. Please contact your child's teacher if you would like to assist. All volunteers need to be registered as having a Working with Vulnerable People (WWVP) card and this needs to be recorded at the school office. Applications can be made via the link below:

[http://www.justice.tas.gov.au/working\\_with\\_children/application](http://www.justice.tas.gov.au/working_with_children/application)



## EARLY LEARNING AT GLEN DHU

### Kindergarten:

Our Kindergarten provides fifteen hours of Kindergarten each week and kindergarten children attend school on three days. Our Kindergarten groups are supported by a teacher and full time teacher assistant.

Kindergarten runs from 9:00am until 2:45pm. The door is opened at 8:30am and the slightly earlier finishing time enables kindergarten children to be collected before the rest of the school is dismissed.



### Pre-Kinder and Launching into Learning:

The school provides early learning programs for children birth to 4 years and their families under the Launching into Learning initiative. This helps parents and their child get to know their local school and other families.

Launching into Learning programs support children with their development in an atmosphere of fun and creativity and helps children transition into Kindergarten. Schools focus on the needs of their community and make connections with other groups, services and agencies in their area. When you spend time playing with your child at Launching into Learning you make a real difference to their future. Group times are advertised in the school newsletter and Facebook page.

## COMMUNICATION AT GLEN DHU

### Reporting:

Parents are encouraged to keep in regular contact with their child's teacher. The Department of Education's Reporting to Parents Policy recommends that the major report for the year is issued mid-year with a brief progress report in Term 1 and a summary report at the end of the year.

### Newsletter:

The school attempts to co-ordinate all written communication to parents in a fortnightly newsletter. This is delivered home through email, Facebook and our Schoolzine app. If you prefer a hard copy please contact the office and it will be sent home via the eldest child in the family. The newsletter typically contains information relating to school events, children's work, parent and community meetings, articles of interest and curriculum updates. If you wish to contribute an item, please contact the School Office. Parents are encouraged to look through the newsletter for information about school activities.

To receive our fortnightly Newsletter via email subscribe at:

<http://glendhups.schoolzineplus.com/subscribe>

### School Facebook Page:

Many school activities are posted on the Glen Dhu Facebook page. 'Like' us to receive regular information and school updates.

## INSTALLING SZapp



#### Apple devices:

1. On your device, open the App Store.
2. Search the App Store for SZapp.
3. Download and install SZapp.

#### Android devices:

1. On your device, open the Play Store.
2. Search the Play Store for SZapp.
3. Download and install SZapp.



### **Assembly:**

Whole school Assembly occurs every fortnight and children share classroom activities, their achievements are recognised, announcements are made and occasionally there is a visiting guest speaker. Classes are usually responsible for the format of the program. Dates and times are advertised in the newsletter and parents are very welcome to join us for assemblies.

### **Parent Teacher Interviews:**

We hold formal school-wide parent/teacher interviews each year and encourage parents to contact us to arrange a meeting at any other times, should the need arise.

### **Absences:**

When a child is absent for any reason, the school should be contacted by either phone or text by 9:15am explaining the circumstances. Children who are required to leave school earlier than the normal dismissal time on a regular basis should have written consent from a parent or guardian. No child should be taken from the school without first checking with the Principal or classroom teacher. The child must be signed in or out at the office by a parent or responsible adult for late arrivals or early departures.

#### **Contact Us**

**Phone: 63 441349**

**Text: 0418 441 342**

**Email: [glen.dhu.primary@education.tas.gov.au](mailto:glen.dhu.primary@education.tas.gov.au)**

### **Levies:**

We charge one consolidated levy to cover all costs including stationery, excursions, performances, consumable items, Learn to Swim and Water Safety, hats and camps. The levies for 2020 are:

Kindergarten -	\$190.00
Prep - Grade 2 -	\$230.00
Grade 3-6 -	\$290.00

### **Student Assistance Scheme (STAS):**

This provides assistance towards the cost of levies to low income families with full time students from Kindergarten to Grade 12.

For more information on allowances phone 1800 816 057 or email [stas@education.tas.gov.au](mailto:stas@education.tas.gov.au).

Website: <https://www.education.tas.gov.au/parents-carers/parent-fact-sheets/fees-levies>

### **Banking:**

A banking service is provided by the Commonwealth Bank. Children should bring their bank books, along with monies to be deposited, on Mondays. Books are returned to the classroom later in the day. Information is available from the school office.



## FACILITIES AND EXTRA PROGRAMS AT GLEN DHU

### After School Care:

The Door of Hope provides an After School Care service. Children are collected from school and taken to their premises in Glen Dhu Street. For further information please contact them on 6344 8450.

### Canteen:

The student enterprise group sells food on Thursday and Friday at lunchtime. The menu includes a range of healthy food options.

### Daily PE:

Physical activity is an important part of our school. Each day Grade 5/6 classes lead the daily physical education program providing skill and fitness training.

### Library:

The Library is available for all children to use. Children are encouraged to use library bags. These are available from the School Uniform Shop for \$10.00 (inc of GST) or the cloth library bags are \$3.30. If a book is lost by a child the parent is responsible for its replacement cost.

### SRC:

The Student Representative Council is led by the Grade 6 student executive. There are representatives elected from Grade 2-6. Our SRC inputs to decisions at our school and fundraises to support various charities.

### Super Skippers:

Our skipping team has a long history at Glen Dhu. They are affiliated with the Heart Foundation promoting active healthy lifestyles both within our school and at various community events.



## School Uniform Shop:

It is an expectation that all children will wear our school uniform. The uniform shop is housed next to the Canteen.

### Operating Hours:

2.55pm - 3:15pm **Thursday afternoons**

**Co-ordinator:** Karen Hall



## Hats:

Glen Dhu is a Sun Smart school, therefore children must wear a school hat when outdoors during terms 1 and 4. Hats are supplied by the school to all new students and again in Grade 3. If a child loses their hat, then families pay for a replacement. Hats may be purchased from the office for \$10.00.

## Medical:

It is vital the school is aware of individual children's medical conditions such as asthma and allergies so that staff can deal sensitively and appropriately with any issues that arise.

If your child needs medication administered at school, we require written permission from a parent or guardian. Forms are available from the office. All medications are kept secure in the office.

## Personal Property Brought to School:

Whilst every care is taken with property, we cannot assume responsibility for items brought to school by students. We therefore recommend that personal electronic devices are not brought to school. Mobile phones are required to be given to class teachers for safe-keeping during the school day.

## Lost Property:

It is expected that all items of children's **clothing be clearly named**, however if items are lost please check the **lost property basket** in the library foyer.

### **Peanut Aware School:**

As we have a number of students who are allergic to peanuts, they are not to be brought to school - all other nuts are permitted.

### **Student Support:**

Glen Dhu is supported by a team of specialist staff including a support teacher, school psychologist, speech and language pathologist and a social worker. For referrals to these services please contact the support teacher or a member of senior staff.

**School Psychologist**—is available to assess children's ability and to diagnose learning difficulties. They also provide information and advice to teachers and parents.

**Speech and Language Pathologist**—assesses children for speech and language difficulties as well as designing and managing assistance programs for children.

**Social Worker**—visits the school regularly and is available to assist children and their families in cases of hardship, difficulties or crisis.

## **GETTING TO AND FROM GLEN DHU**

### **Parking:**

Although we have reasonable car parking, it becomes very congested in the afternoon. Since the safety of the children is our prime concern, parents are asked to take particular care when travelling through the school crossing and into the parking areas. Please **do not** collect or deliver children on the pedestrian crossing on Pottery Court. The staff car park is not available for parent parking.

### **Buses:**

There are no specific school buses at Glen Dhu. However, Metro services on Wellington Street run at regular intervals. New bus timetables are coming for 2020, timetables will be available on [www.transport.tas.gov.au](http://www.transport.tas.gov.au) in December 2019. For further details contact Metro on Ph: 6336 5888 or visit their website [www.metrotas.com.au](http://www.metrotas.com.au).

### **Children walking to school:**

Our school's location, on a busy corner and near the highway, means we all have to pay close attention to road safety. Our school's particular rules are:

1. Unaccompanied children who need to cross Wellington Street or Westbury Road must use the overpasses.
2. Children heading towards the city or Glen Dhu Street must use the underpass.



### **Bikes and Scooters:**

Students may ride bikes and scooters to school but they must be walked into the school grounds and stored in the bike rack. It is an expectation that students will wear helmets when riding bikes and scooters.



# **GLEN DHU PRIMARY**—Where Learning Is Our Focus

